

School Year: **2019-20**

# School Plan for Student Achievement (SPSA) Template

Instructions and requirements for completing the SPSA template may be found in the SPSA Template Instructions.

School Name	County-District-School (CDS) Code	Schoolsite Council (SSC) Approval Date	Local Board Approval Date
West Campus	34-67439-3430865		June 20, 2019

## Stakeholder Involvement

How, when, and with whom did the school consult as part of the planning process for this SPSA/Annual Review and Update?

### Involvement Process for the SPSA and Annual Review and Update

Goal #1 is collaboratively developed through an analysis of data. Site teachers worked with site administration to identify critical areas for improvement based on A-G completion rates for all students.

# Goals, Strategies, & Proposed Expenditures

Complete a copy of the following table for each of the school's goals. Duplicate the table as needed.

## Goal 1

Increase A-G completion for all students

### Identified Need

1. DOCUMENT NEEDS ASSESSMENT  
Based on California Dashboard data, we are focusing on increasing our on-track A-G rates in all grade levels. Based on our disproportionality, we have an under-representation of African American students who are on-track A-G status.

2. DOCUMENT PROBLEM STATEMENT  
Increase the rate of all students, particularly African American students, on-track for A-G status.

3. DOCUMENT HIGHEST PRIORITY ROOT CAUSE TO RESOLVE  
Low level of student and staff awareness of the difference between A-G requirements and graduation requirements.

### Annual Measurable Outcomes

Metric/Indicator	Baseline/Actual Outcome	Expected Outcome
On Track A-G stats by grade level	92.46% 18-19 Q3	94.46% 19-20 EOY
Attendance to Intervention class by each student	N/A	95%
All classes for all students show growth toward 70%	N/A	All students in intervention program show 5% or more growth toward "C" (70% in most cases)
Class grades by teachers	Unknown	90% of students in each teacher section will have 70% or higher at grade check

Complete a copy of the Strategy/Activity table for each of the school's strategies/activities. Duplicate the table, including Proposed Expenditures, as needed.

### Strategy/Activity 1

#### Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All Students

#### Strategy/Activity

1. DOCUMENT IMPROVEMENT AIM

By June 2020, all grade levels will show a 2% increase in on-track A-G status.

**2. DOCUMENT HIGHEST PRIORITY CHANGE IDEA**

Provide one-hour/week after school intervention for all students below 2.5 GPA

**3. DOCUMENT HIGHEST PRIORITY ROOT CAUSE TO RESOLVE**

Action	Tenet	Owner	Targeted Completion Date	Milestone
Set up academic probation group for enrollment into after school course	Logistics and Operations	Administration	10/01/2019	Review of class enrollments each quarter
Use Growth Mindset as a focus for Intervention class	Curriculum and Instruction	Instructor	06/02/2020	Mid-year survey
Increase Awareness of requirements	Professional Learning	Administration	12/18/2019	Student and Staff surveys
Meet with students/parents to increase awareness of A-G requirements	Logistics and Operations	Administration and Counselors	12/18/2019	Grade checks for target student group
Meet with teachers to increase awareness of A-G requirements	Professional Learning	Administration and Counselors	12/18/2019	Grade checks by teacher

**Proposed Expenditures for this Strategy/Activity**

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

Source(s)

25,500

LCFF Low Income

9,000

Title I Part A

# Goals, Strategies, & Proposed Expenditures

Complete a copy of the following table for each of the school's goals. Duplicate the table as needed.

## Goal 2

Increase SEL awareness on campus.

### Identified Need

Social Emotional techniques integrated into regular classroom instruction

### Annual Measurable Outcomes

Metric/Indicator	Baseline/Actual Outcome	Expected Outcome
Teacher self reports of use of strategies	23% of teachers currently implementing identified strategies	Increase to over 33% of teachers implementing strategies

Complete a copy of the Strategy/Activity table for each of the school's strategies/activities. Duplicate the table, including Proposed Expenditures, as needed.

### Strategy/Activity 1

#### Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All students

#### Strategy/Activity

Provide staff development around SEL. Bring in district and outside agencies to help with the professional development around Social Emotional Learning.

#### Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)	Source(s)
3,000	LCFF Low Income

## Annual Review

### SPSA Year Reviewed: 2018-19

Respond to the following prompts relative to this goal. If the school is in the first year of implementing the goal, an analysis is not required and this section may be deleted.

## ANALYSIS

Describe the overall implementation of the strategies/activities and the overall effectiveness of the strategies/activities to achieve the articulated goal.

Utilizing a district Culture and Climate coach, seven teachers worked together to plan five Collaborative Thursday sessions designed to build student self-management and self-awareness. Teachers were asked to gather data about student self-awareness by taking a survey. This data was used to open discussions and guide further Collaborative Thursday sessions throughout the year. The final session took a focus on teacher goals for the final two months of the school year. These sessions furthered the conversations about Social Emotional Learning on campus.

Briefly describe any major differences between the intended implementation and/or the budgeted expenditures to implement the strategies/activities to meet the articulated goal.

Money had been set aside for pull out training and planning sessions, this did not take place. Money was set aside to compensate teachers for their after school planning sessions, this did not occur.

Describe any changes that will be made to this goal, the annual outcomes, metrics, or strategies/activities to achieve this goal as a result of this analysis. Identify where those changes can be found in the SPSA.

Teacher survey data will be collected to determine usage of strategies that are taught. This metric will be tracked above in SPSA. The initial data listed accounts for members of the current Culture and Climate team implementing strategies.

# Goals, Strategies, & Proposed Expenditures

Complete a copy of the following table for each of the school's goals. Duplicate the table as needed.

## Goal 3

Create, implement, and monitor a set of procedures, practices, and shared expectations to facilitate access to quality, Common Core-aligned instruction, including extra-curricular activities, for all students.

Increase student ACT/SAT and AP test scores.

Increase test preparation school wide and in the classroom.

## Identified Need

Increased access to advanced science and mathematics courses; decreased class size in lower level math/science courses

## Annual Measurable Outcomes

Metric/Indicator	Baseline/Actual Outcome	Expected Outcome
Advanced sections offered	5 AP math sections; 7 AP science courses;	maintain or increase offerings
Decrease class sizes in introductory math and science courses - biology and integrated math 1	biology 31.0; integrated math 1 25.3 average class sizes	maintain math level, decrease biology

Complete a copy of the Strategy/Activity table for each of the school's strategies/activities. Duplicate the table, including Proposed Expenditures, as needed.

## Strategy/Activity 1

### Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All students

### Strategy/Activity

Provide two additional instructional staff to increase course offerings to all students. Additional staff increases course offerings in science, math, and fine arts providing access to high quality instruction to support student performance.

### Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)	Source(s)
89,805	Title I Part A
78,112	LCFF Low Income

## Strategy/Activity 2

### Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All students

### Strategy/Activity

Provide time (release days and/or after school) for grade-level content teams to create Common Core-aligned units of study.

### Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)	Source(s)
3,111	LCFF Low Income

## Strategy/Activity 3

### Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

English Language Learner students

### Strategy/Activity

Support for EL learners and their families.

### Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)	Source(s)
1,600	LCFF Low Income

1,787	LCFF EL
1,587	

**Strategy/Activity 4**

**Students to be Served by this Strategy/Activity**

(Identify either All Students or one or more specific student groups)

All students

Strategy/Activity

Extended day opportunities/tutoring

**Proposed Expenditures for this Strategy/Activity**

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)	Source(s)
12,508	LCFF Low Income

**Strategy/Activity 5**

**Students to be Served by this Strategy/Activity**

(Identify either All Students or one or more specific student groups)

All students

Strategy/Activity

Support after school athletic programs - increased athletic opportunities increases student engagement throughout the school day. Supporting the athletic program provides greater opportunities for all students to participate in school activities.

**Proposed Expenditures for this Strategy/Activity**

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)	Source(s)
10,000	LCFF Low Income

**Strategy/Activity 6**

**Students to be Served by this Strategy/Activity**

(Identify either All Students or one or more specific student groups)

All students

Strategy/Activity

Provide opportunities for professional learning. Bring in district personnel and possibly outside agencies that will help support our work in ACT/SAT/AP preparation for our students. Support teacher in professional development in their subject areas.

**Proposed Expenditures for this Strategy/Activity**



List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

1,216

Source(s)

Title I Part A

## Strategy/Activity 7

### Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All students

Strategy/Activity

PROVIDE EFFECTIVE CORE INSTRUCTION, AS WELL AS APPROPRIATE LEARNING SUPPORTS AND INTERVENTIONS, TO ENSURE THAT ENGLISH LEARNERS MAKE EXPECTED PROGRESS IN ATTAINING ENGLISH AND IN ACADEMIC ACHIEVEMENT. Such as access to online resources to assist EL students and/or resource materials for classroom supports.

### Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

8,442

Source(s)

Title I Part A

# Annual Review

## SPSA Year Reviewed: 2018-19

Respond to the following prompts relative to this goal. If the school is in the first year of implementing the goal, an analysis is not required and this section may be deleted.

## ANALYSIS

Describe the overall implementation of the strategies/activities and the overall effectiveness of the strategies/activities to achieve the articulated goal.

Funding was used to support two teaching positions which increased the offerings in mathematics and science and lower class sizes at the introductory levels. Funding also used to support extra-curricular activities by funding athletic programs.

Briefly describe any major differences between the intended implementation and/or the budgeted expenditures to implement the strategies/activities to meet the articulated goal.

Intended to support test prep and improved test scores - this prep was achieved without cost expenditure.

Describe any changes that will be made to this goal, the annual outcomes, metrics, or strategies/activities to achieve this goal as a result of this analysis. Identify where those changes can be found in the SPSA.

This goal will be examined to consider splitting the academic achievement from supporting extra-curricular involvement.

# Goals, Strategies, & Proposed Expenditures

Complete a copy of the following table for each of the school's goals. Duplicate the table as needed.

## Goal 4

Support authentic parent and community engagement by providing varied opportunities for involvement.

### Identified Need

Outreach to parents

### Annual Measurable Outcomes

Metric/Indicator	Baseline/Actual Outcome	Expected Outcome
Parent feedback through a survey	unknown	40% favorable response

Complete a copy of the Strategy/Activity table for each of the school's strategies/activities. Duplicate the table, including Proposed Expenditures, as needed.

### Strategy/Activity 1

#### Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All Students

#### Strategy/Activity

Create and implement a school and community communication system that includes parent letters, weekly staff bulletin, daily announcements and weekly messages that correspond to a website calendar update and school website. Include press releases to distribute to Foundation For Excellence.

#### Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)	Source(s)
2,073	Title I Part A
1,000	Title I Part A

### Strategy/Activity 2

#### Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All Students

### Strategy/Activity

Site Committees (School Site Council, ELAC, Safety Committee, Foundation for Excellence)

### Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

Source(s)

1000

LCFF Low Income

1,684

Title I Part A

## Annual Review

### SPSA Year Reviewed: 2018-19

Respond to the following prompts relative to this goal. If the school is in the first year of implementing the goal, an analysis is not required and this section may be deleted.

### ANALYSIS

Describe the overall implementation of the strategies/activities and the overall effectiveness of the strategies/activities to achieve the articulated goal.

This goal has not been achieved, we need to develop ways to increase communication to families.

Briefly describe any major differences between the intended implementation and/or the budgeted expenditures to implement the strategies/activities to meet the articulated goal.

Funds were intended to be used to increase communication to all families.

Describe any changes that will be made to this goal, the annual outcomes, metrics, or strategies/activities to achieve this goal as a result of this analysis. Identify where those changes can be found in the SPSA.

This goal will be evaluated to include metrics that address ways that we communicate with families.

# Goals, Strategies, & Proposed Expenditures

Complete a copy of the following table for each of the school's goals. Duplicate the table as needed.

## Goal 5

### Identified Need

### Annual Measurable Outcomes

Metric/Indicator	Baseline/Actual Outcome	Expected Outcome
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Complete a copy of the Strategy/Activity table for each of the school's strategies/activities. Duplicate the table, including Proposed Expenditures, as needed.

### Strategy/Activity 1

# Goals, Strategies, & Proposed Expenditures

Complete a copy of the following table for each of the school's goals. Duplicate the table as needed.

## Goal 6

### Identified Need

### Annual Measurable Outcomes

Metric/Indicator	Baseline/Actual Outcome	Expected Outcome
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Complete a copy of the Strategy/Activity table for each of the school's strategies/activities. Duplicate the table, including Proposed Expenditures, as needed.

### Strategy/Activity 1

#### Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

Strategy/Activity

#### Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)	Source(s)
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# Budget Summary

The Budget Summary is required for schools funded through the ConApp. The Consolidation of Funds is required for a school receiving funds allocated through the ConApp and consolidating those funds as part of a schoolwide program.

## Budget Summary

Description	Amount
Total Funds Provided to the School Through the Consolidated Application	
Total Funds Budgeted for Strategies to Meet the Goals in the SPSA	251,425.00

## Allocations by Funding Source

Funding Source	Amount	Balance
LCFF Low Income	134,831	0.00
LCFF EL	1,787	0.00
Title I Part A	113220	0.00

# School Site Council Membership

California Education Code describes the required composition of the School Site Council (SSC). The SSC shall be composed of the principal and representatives of: teachers selected by teachers at the school; other school personnel selected by other school personnel at the school; parents of pupils attending the school selected by such parents; and, in secondary schools, pupils selected by pupils attending the school. The current make-up of the SSC is as follows:

- 1 School Principal
- 2 Classroom Teachers
- 1 Other School Staff
- 4 Parent or Community Members
- 1 Secondary Students

Name of Members	Role
Debra Durazo	Other School Staff
Alicia Jaime	Classroom Teacher Parent or Community Member
Lynne Samaan	Classroom Teacher
Shawna Placido-Bell	Classroom Teacher
John McMeekin	Principal
Sophia Kim	Parent or Community Member
Kristi Morioka	Parent or Community Member
Lillian Perez Guerrero	Secondary Student
Cassadie Morrish	Secondary Student
Hao Huang	Secondary Student

At elementary schools, the school site council must be constituted to ensure parity between (a) the principal, classroom teachers, and other school personnel, and (b) parents of students attending the school or other community members. Classroom teachers must comprise a majority of persons represented under section (a). At secondary schools there must be, in addition, equal numbers of parents or other community members selected by parents, and students. Members must be selected by their peer group.



# Recommendations and Assurances

The School Site Council (SSC) recommends this school plan and proposed expenditures to the district governing board for approval and assures the board of the following:

The SSC is correctly constituted and was formed in accordance with district governing board policy and state law.

The SSC reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the School Plan for Student Achievement (SPSA) requiring board approval.

The SSC sought and considered all recommendations from the following groups or committees before adopting this plan:



Signature	Committee or Advisory Group Name
	English Learner Advisory Committee
	Departmental Advisory Committee

The SSC reviewed the content requirements for school plans of programs included in this SPSA and believes all such content requirements have been met, including those found in district governing board policies and in the local educational agency plan.

This SPSA is based on a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.

This SPSA was adopted by the SSC at a public meeting on 5/31/19.

Attested:

	Principal, John McMeekin on 5/31/19
	SSC Chairperson, Sophia Kwong Kim on 5/31/19