

**School Site Council Meeting  
West Campus High School  
Tuesday, September 24, 2019  
Minutes**

**Attendees**

Shawna Placido-Bell, Daniel Conway, Debra Durazo, Thomas George, Sophia Kwong Kim, John McMeekin, Alicia Jaime-Razo

**Review of School Site Council Purpose**

Mr. McMeekin explained that the school site council helps develop and monitor the implementation of the school's Single Plan for Student Achievement (SPSA) and evaluates the effectiveness of the resources received from federal and state funds to support low income students.

**Review/Revise Parent and Family Engagement Policy**

Mr. McMeekin handed out the policy adopted in the 2018-19 school year and explained that its purpose is to establish the policies/process for ensuring that families served by Title 1 funds are engaged.

Based on discussions, Mr. McMeekin will make changes and distribute the revised policy at the next meeting. Suggestions included adding emails as part of outreach strategies, clarifying that information regarding parent participation opportunities should be posted on both the school's and the West Campus Foundation's websites, and translating materials and information into Spanish.

**School Data Presentation/Review of current SPSA**

The school data presentation was postponed to the next meeting.

The SPSA adopted by the school site council in 2018-19 was reviewed. Mr. McMeekin explained that the bulk of Title 1 funds go to teachers, with some funds for supplies and after school activities.

**MESA Discussion**

A request was made by student Thomas George for \$2,500 in Title 1 funds to pay for fees required for participation in MESA (Mathematics, Engineering & Science Achievement). The funds are used to pay the stipend for a MESA advisor and was funded by the school district until last year. Trustee Michael Minnick agreed to cover the costs for West Campus one time, but will not be able to cover the costs for another year. Approximately 50-60 students participated in MESA last year.

There was general agreement that MESA is consistent with some of the goals of the SPSA, but there should also be efforts to seek funds from outside sources.

### **EL Update**

Ms. Jaime-Razo shared that she did not have much to report yet as DELAC meetings do not start until October.

She shared that there is some discrepancy between the number of West Campus EL students identified by the school district and the number identified by the school. She is working to get clarification and resolution.

### **Set Meeting Dates for School Year**

The following dates were proposed:

October 10, 2019

November 14, 2019

December 12, 2019

January 16, 2020

February 13, 2020

March 12, 2020

April 16, 2020

May 14, 2020

Submitted by: Sophia Kwong Kim