

**School Site Council Meeting
West Campus High School
November 19, 2020
Minutes**

Attendees

Melanie Bean, Debra Durazo, Alison French-Tubo, Sophia Kwong Kim, John McMeekin, Valerie Mullan, Anais Perez, Alicia Jaime-Razo, Sojeong Stoutamore, Catherine Warmerdam

Public Input

None

Approval of October 29, 2020 Minutes

Minutes were approved with the following correction: The reference to 15 English Learner students at West Campus was for the 2019-20 school year, not the current school year.

Parent and Family Engagement Policy

A federal audit of West Campus' receipt of federal Title I funds required a review of the Parent and Family Engagement Policy. The following were added to the Policy:

- School Site Council minutes will be posted to the school and West Campus Foundation for Excellence websites
- If translation is required, parents should contact the front office to arrange for translation services
- The school's website will be updated, including information regarding translation services
- Interim Assessments will be implemented to assist in the reclassification of English Learner students

Local Control Funding Formula (LCFF) Forms

Mr. McMeekin reported that over 50% of the funds the School Site Council oversees is from the LCFF. The LCFF is partially based on the number of low income, foster youth, and English Learner students at a school. Family income information is collected through the LCFF form submitted by parents; the information of which are confidential. The District Office has asked each school to provide assistance in collecting the forms, due December 31, 2020. Suggestions were provided to Mr. McMeekin on how to outreach to parents to complete forms.

MESA Inclusion in the School Plan for Student Achievement (SPSA)

Last year, as part of Goal #3, extended day opportunities and tutoring were proposed to be funded to increase student engagement. Strategy #4 was amended to provide more specificity on the types of programs proposed to be funded, including MESA (Math/Engineering/Science Achievement), speech and debate, and moot court. Approved without objection.

Mid Cycle Review

Mr. McMeekin announced that the School Site Council is required to complete a mid-cycle review of the SPSA by December 18, 2020. The review will include a review and evaluation of the effectiveness of the strategies adopted, the level of implementation of the strategies and a description of any changes that will need to be made to achieve SPSA goals.

We will do a deep dive of the SPSA at the next meeting.

English Learner Update

Ms. Jaime-Razo reported that there was no District English Learner Advisory Committee meeting due to Veteran's Day. The School District is providing training to the English Language Proficiency Assessments for California (ELPAC) coordinators in December. There are 12 English Learners at West Campus this year.

Next Meeting

Next meeting is December 10, 2020.

Submitted by: Sophia Kwong Kim